

CITIZEN ADVISORY COMMITTEE

3:00 p.m., Thursday December 3, 2009
Southwest Florida Regional Planning Council
1926 Victoria Avenue, Fort Myers, Florida
239-338-2550



AGENDA

Call to Order

Roll Call

Approval of Minutes

1. *Minutes of the November 5, 2009 CAC Meeting
2. Public Comments on Items on the Agenda

New Business

3. *Endorsement of FDOT's Draft Tentative Work Program for FY 2010/2011 through FY 2014/2015 (FDOT)
4. +Update on the Bicycle/Pedestrian Master Plan Negotiations (Don Scott)
5. Review the LRTP Media Distribution List (Meghan Marion)
6. Agenda Items/Issues for an upcoming Joint Meeting with the Charlotte MPO (Lee/Charlotte)
7. Tasks for the FY 2010/2011 and 2011/2012 Unified Planning Work Program (Don Scott)
8. Discussion about the Attendance of CAC Members and the Letters Sent Out (Don Scott)

Other Business

9. Public Comments on Items not on the Agenda
10. LeeTran Report
11. FDOT Report
12. Announcements
13. Topics for next meeting
14. Information and Distribution Items

Adjournment

* Action Items + May Require Action

All meetings of the Lee County Metropolitan Planning Organization (MPO) are open to the public. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact Ms. Meghan Marion at the Lee MPO 48 hours prior to the meeting by calling (239) 338-2550 x 219; if you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. Or, e-mail mmarion@swfRPC.org

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Florida Department of Transportation District One Title VI Coordinator Gina Gilbreath at (863) 519-2345 or by writing her at P.O. Box 1249, Bartow, Florida 33831.

MINUTES OF THE CITIZEN ADVISORY COMMITTEE

Held on November 5, 2009

The following members were present for the regular meeting of the Citizen Advisory Committee on November 5, 2009 at the offices of the Southwest Florida Regional Planning Council, 1926 Victoria Avenue, Fort Myers, Florida.

Those in attendance included:

Amy Davies	Lee County, District 1
David Maile	Lee County, District 2
Al O'Donnell	Lee County, District 3
Alexander Bower	Lee County, District 4
Heather Mazurkiewicz	Lee County, District 4
Rick Anglickis	Lee County, District 5
Phil Boller	City of Cape Coral
David Scott	City of Cape Coral
Chris Berardi	City of Cape Coral
Rick Williams	City of Cape Coral
John Pohland	Town of Fort Myers Beach
Arthur Godar	Member At-Large

Others in attendance included: Steve Myers with LeeTran; Mark Clark with FDOT; David Urich as a concerned citizen; and Don Scott, Ron Gogoi and Meghan Marion with Lee MPO.

CALL TO ORDER

The meeting was called to order at 3:06 p.m. by Chairman Anglickis.

Ms. Marion announced that there was a quorum present.

APPROVAL OF MINUTES

Agenda Item #1 – Minutes of the July 21, 2009 Joint TAC, CAC and BPCC Meeting

MOTION BY MR. BERARDI TO APPROVE THE MINUTES OF THE JULY 21, 2009 JOINT TAC, CAC AND BPCC MEETING. SECONDED BY MS. MAZURKIEWCZ. MOTION CARRIED UNANIMOUSLY.

Agenda Item #2 – Minutes of the August 6, 2009 CAC Meeting

MOTION BY MR. WILLIAMS TO APPROVE THE MINUTES OF THE AUGUST 6, 2009 CAC MEETING. SECONDED BY MR. BOLLER. MOTION CARRIED UNANIMOUSLY.

Agenda Item #3 – Minutes of the September 3, 2009 CAC Meeting

MOTION BY MR. POHLAND TO APPROVE MINUTES OF THE SEPTEMBER 3, 2009 CAC MEETING. SECONDED BY MR. BOWER. MOTION CARRIED UNANIMOUSLY.

Agenda Item #4 – Minutes of the October 1, 2009 Joint Lee-Collier CAC Meeting

MOTION BY MR. O'DONNELL TO APPROVE THE MINUTES OF THE OCTOBER 1, 2009 JOINT LEE-COLLIER CAC MEETING. SECONDED BY MS. DAVIES. MOTION CARRIED UNANIMOUSLY.

Agenda Item #5 – Public Comments on Items on the Agenda

Mr. Urich gave a brief presentation on his own opinion about a connection between Burnt Store road and Tuckers Grade that would give an immediate connection to I-75. *(Attached are the handouts supplied by Mr. Urich)*

NEW BUSINESS

Agenda Item #6 – Review and Approval of the Lee County Goods and Freight Study

Mr. Don Scott presented this item and addressed the changes made from the TAC meeting.

Mr. Boller asked how this helps us.

Mr. Don Scott replied it helps us with the funding aspect. It helps to make arguments in getting funding to make additional improvements based on the movement of Freight and Goods.

Ms. Davies stated that it will also be included in the Energy and Conservation Strategy, which this region is getting a number of Stimulus Funds for.

MOTION BY MR. GODAR TO RECOMMEND MPO APPROVAL OF THE LEE COUNTY GOODS AND FREIGHT STUDY WITH

THE AMENDED CHANGES MADE BY THE TAC. SECONDED BY MR. MAILE. MOTION CARRIED UNANIMOUSLY.

Agenda Item #7 – Review and Approve 45 Day Comment Period for the LRTP Public Involvement Plan

MOTION BY MR. WILLIAMS TO RECOMMEND MPO APPROVAL OF THE 45 DAY COMMENT PERIOD FOR THE LRTP PUBLIC INVOLVEMENT PLAN. SECONDED BY MR. BOLLER. MOTION CARRIED UNANIMOUSLY.

Ms. Mazurkiewicz requested that once the plan has been posted to the MPO website a link will be sent to all the members.

Agenda Item #8 – Review and Approve 45 Day Comment Period for the Revisions to the Public Involvement Plan

MOTION BY MR. BOLLER TO RECOMMEND MPO APPROVAL OF THE 45 DAY COMMENT PERIOD FOR THE REVISIONS TO THE PUBLIC INVOLVEMENT PLAN. SECONDED BY MR. BERARDI. MOTION CARRIED UNANIMOUSLY.

Agenda Item #9 – Review and Approve 45 Day Comment Period for the Limited English Proficiency (LEP) Plan

MOTION BY MR. DAVID SCOTT TO RECOMMEND MPO APPROVAL OF THE 45 DAY COMMENT PERIOD FOR THE LIMITED ENGLISH PROFICIENCY (LEP) PLAN. SECONDED BY MR. BOWER. MOTION CARRIED UNANIMOUSLY.

Agenda Item #10 – Approval of the Ranking of the Bicycle/Pedestrian RFP Proposals

Mr. Don Scott presented this item.

Ms. Davies stated that she will be abstaining from this item.

MOTION BY MS. MAZURKIEWCZ TO RECOMMEND MPO APPROVAL OF THE RANKING OF THE BICYCLE PEDESTRIAN RFP PROPOSALS. SECONDED BY MR. GODAR. MOTION CARRIED WITH MS. DAVIES ABSTAINED.

Agenda Item #11 – Review and Update of the Federal Stimulus Project List

Mr. Don Scott presented this item and reviewed the changes made at the TAC meeting regarding moving item 22 up to item 7 and moving item 13 up to item 6.

Ms. Davies stated that she would be abstaining from this item.

MOTION BY MR. O'DONNELL TO RECOMMEND MPO APPROVAL OF THE FEDERAL STIMULUS PROJECT LIST WITH THE AMENDMENTS MADE BY THE TAC TO MOVE LINE ITEM 22 UP TO LINE ITEM 7 AND LINE ITEM 13 UP TO LINE ITEM 6 AND WOULD LIKE FUTURE DISCUSSION ON PARTIALLY FUNDED PROJECTS. SECONDED BY MR. POHLAND. MOTION CARRIED WITH MS. DAVIES ABSTAINED.

Agenda Item #12 – Review and Comment on the Updated Strategic Intermodal System 2035 Plan

Mr. Don Scott presented this item and stated that this is a list of SIS projects that will be funded through 2035 based on revenue forecasts.

Mr. O'Donnell asked why the airport connector is such a high priority when it seems to have sufficient access.

Mr. Scott asked for any comments be sent to staff by November 11, 2009 so that they can be incorporated into Staff's recommendation list and then forwarded on to FDOT.

Walk on Item 12A – Review and Approve the 2007 Base Year Zonal Changes for Nineteen Zones in the Cape Coral CRA for the 2035 LRTP Update

Mr. Don Scott stated that there were some zones that were different regarding the City of Cape Coral and the Cape Coral staff would like to go and look at it again as a whole with AIM. He stated that the process would take two weeks and that we would be holding a special meeting on November 19, 2009 at 1:30 p.m. as a joint TAC/CAC meeting.

Agenda Item #13 – Update on the JARC and New Freedom Program and Grant Submittals

Mr. Scott stated that nine applications were submitted for the following agencies: Senior Friendship Centers, Creative Resources Inc., LARC, Hope Community Services, Bluebird Checker, Mount Sinai Baptist, Eden Florida, Good Wheels and Dr. Piper. Mr. Scott continued with the grants funded for each agency and stated that these recommendations would go before the BOCC for final ranking and award.

OTHER BUSINESS

Agenda Item #14 – Public Comments on Items not on the Agenda

None.

Agenda Item #15 – LeeTran Report

None.

Agenda Item #16 – FDOT Report

Mr. Clark stated that FDOT is preparing the Work Program for the Public Hearing at the December 20, 2009 MPO meeting. He also stated that the SR 82 from Ortiz to Lee Blvd. bids came in between \$21 million and \$31 million.

Agenda Item #17 – Announcements

None.

Agenda Item #18 – Topics for next meeting

Ms. Mazurkiewicz stated that she would like to discuss the attendance records for members that have not been regularly attending meetings.

Chairman Anglickis asked staff to prepare a letter to send to members that are not currently meeting the requirements for membership to see if they are still interested in being an active member or if they would like to resign their position.

Chairman Anglickis also stated that he would like the bylaws to reflect an inactive status.

Agenda Item #19 – Information and Distribution Items

Distributed in agenda packet.

ADJOURNMENT

Meeting was adjourned at 4:35 p.m.

**ENDORSEMENT OF FDOT'S DRAFT TENTATIVE WORK
PROGRAM FOR FY 2010/2011 THROUGH FY 2014/2015**

RECOMMENDED ACTIONS: To review FDOT's Draft Tentative Work Program and make a recommendation of endorsement or recommend changes for FDOT's consideration.

FDOT staff will present the Draft Tentative Work Program for fiscal years 2010/2011 through 2014/2015 for committee review and consideration. **Attached** is the summary of additions, deletions and changes between the current adopted program and this tentative work program. The new fifth year has been added reflecting the priorities that were adopted by the MPO Board last spring. Staff will provide more information on the program at the meeting.

The information contained in this table is DRAFT and subject to change. Any changes between this information and that included in the Draft Tentative Work Program will be discussed at the meeting.

**FLORIDA DEPARTMENT OF TRANSPORTATION
5 YEAR TRANSPORTATION PROGRAM
2011 THROUGH 2015 SUMMARY OF ADDITIONS RESCHEDULINGS AND DELETIONS
LEE COUNTY**

FM #	ROAD	DESCRIPTION	TYPE OF WORK	PHASE	FROM FY TO FY	10/11	11/12	12/13	13/14	14/15	COMMENTS
Additions											
4166492	I-75 Airport Access	At SWFIA Collector/Distributor System	Interchange	ENV						4,750,000	New Phase
4110381	I-75	From S of Luckett to S of SR 80	Add Lanes and Reconstruct	CST						29,535,840	New Project
4110371	I-75	From S of SR 82 to S of Luckett	Add Lanes and Reconstruct	CST						34,439,778	New Project
4137141		Bonita Springs Traffic Signal Reimbursement	Traffic Signal Reimbursement	OPS						13,000	New 5th Year
4136361		Cape Coral Traffic Signal Reimbursement	Traffic Signal Reimbursement	OPS						13,000	New 5th Year
4136381		Ft. Myers Beach Traffic Signal Reimbursement	Traffic Signal Reimbursement	OPS						800	New 5th Year
4126363		Lee County Computerized Signal System Phase II	Traffic Control System	PE			350,000				New Project - Phase II of the Lee County Computerized Signal System - Design Build Criteria Package
4126364		Lee County Computerized Signal System Phase II	Traffic Control System	D/B							New Project - Phase II of the Lee County Computerized Signal System
1957641		Lee MPO Identified Operational Improvements	Traffic Ops Improvement	CST				12,121,390		5,000,000	New 5th Year
4274121	SR 78	At Pondella Road	Pedestrian Safety Improvement	CST		157,127					New Project - Install crosswalk, ped signals, skip guide lines for NB dual left turns, sidewalk connection, add sign EB right turn lane only.
4273061	SR 884	At Six Mile Cypress	Traffic Signals	PE			49,030				New Project - Replace Signal Equipment to include Mast Arms, Heads for Every Lane, Backplates and updated Pedestrian Features.
4126721		Lee County Traffic Signal Reimbursement	Traffic Signal Reimbursement	CST			335,355				New 5th Year
4274071	US 41	From Collier County Line Bonita Springs	Bike Path	OPS		118,366					New Project - Add Bicycle Lanes and signage
1957652	US 41	From Corkscrew Road to San Carlos Boulevard	Landscaping	CST				50,000			New Project - JPA Required with Lee County Parks for Landscaping
4281061	Academy Boulevard	From Nicholas Parkway to Veterans Parkway	Sidewalk	CST					570,000		New Project - LAP Agreement Required with City of Cape Coral - Construction of sidewalk on both sides of the road

**FLORIDA DEPARTMENT OF TRANSPORTATION
5 YEAR TRANSPORTATION PROGRAM
2011 THROUGH 2015 SUMMARY OF ADDITIONS RESCHEDULINGS AND DELETIONS
LEE COUNTY**

FM #	ROAD	DESCRIPTION	TYPE OF WORK	PHASE	FROM FY TO FY	10/11	11/12	12/13	13/14	14/15	COMMENTS
4251281	US 41 (SR 45)	From East of Brown Road to SR 78 (Pine Island Road)	Sidewalk	PE			66,427				Project limits incorporated into existing project (FM # 4251271 - US 41 Sidewalk) No change in year programmed.
4251291	US 41 (SR 45)	From Hancock Bridge Parkway to Marianne Avenue	Sidewalk	PE			132,150	369,429			Project limits incorporated into existing project (FM # 4251271 - US 41 Sidewalk) No change in year programmed.
4251331	US 41 (SR 45)	From US Bus 41 to Del Prado Boulevard	Sidewalk	CST				808,169			Project limits incorporated into existing project (FM # 4251321 - US 41 Sidewalk) No change in year programmed.
4203541		SWFIA Capital Improvements	Capital	CAP		162,000		93,700	623,401		Project funding moved to existing project (FM # 2065701) No change in amount or year programmed.
4203781		SWFIA Capital Improvements	Capital	CAP		9,988,000					Project funding moved to existing project (FM # 2065701) No change in amount or year programmed.

UPDATE ON THE BICYCLE/PEDESTRIAN MASTER PLAN NEGOTIATIONS

RECOMMENDED ACTIONS: Staff will give an update on the Bicycle/Pedestrian Master Plan negotiations and outline progress to date and seek direction or input from the Committee's on how we are planning on proceeding with the project.

Staff is in the process of negotiating the contract with the Consultant and we have provided the existing data that we have on existing bicycle/pedestrian facilities, crash data, zonal data and transit route information. The Consultant is going over the data to determine how much of an effort they will need to go through in regards to data collection. In addition, the Consultant is currently identifying how they would like to go about conducting the project and we will be seeking input on this process at the meeting.

REVIEW THE LRTP MEDIA DISTRIBUTION LIST

RECOMMENDED ACTIONS: Review and update the LRTP Media Distribution List to be included in the LRTP PIP as an appendices.

Review the Media Distribution List provided and email MPO Staff any additions or corrections so that we may include it in the LRTP PIP as an appendices.

**DETERMINE AGENDA ITEMS AND ISSUES TO BE
DISCUSSED AT AN UPCOMING JOINT MEETING WITH THE
CHARLOTTE COUNTY-PUNTA GORDA MPO**

Discussion Item:

At a previous TAC meeting, several items were raised that led to a discussion about having a Joint Lee MPO and Charlotte MPO meeting. The intent of that meeting would be to ensure that we are coordinating on projects that affect both Counties and to determine how we are going to deal with those projects in the Long Range Transportation Plan (LRTP). The two staffs have talked and are attending each other's TAC meeting to identify the issues that will be discussed Jointly so that we can ensure that we get all of the background information that is needed and to help determine what additional tasks need to be done to address these items. At the Lee TAC, three items were raised for discussion and those included the Babcock DRI and how this will be addressed in the LRTP update for both MPO's, the Zemel property and future plans in this area and finally the development of Burnt Store Road Corridor. MPO staff attended the Charlotte TAC meeting and they raised one additional item that they would like to discuss and that is the development of the Seminole Gulf Railway Corridor and current activities. Staff would like to discuss these items in further detail so that we can determine what needs to be done before the meeting is scheduled and we would also like to find out if there are other Lee/Charlotte issues that we need to consider for the upcoming agenda.

TASKS FOR THE FISCAL YEAR 2010/2011 AND 2011/2012 UNIFIED PLANNING WORK PROGRAM (UPWP)

RECOMMENDED ACTIONS: Recommend tasks to include in the FY 2010/2011 and FY 2011/2012 Unified Planning Work Program.

This is the time of year to start identifying new tasks for the two year UPWP that will need to be distributed in draft format for review by March 15th with the final document approved by the MPO Board by May 15th. During last year's update staff projected, for planning purposes only, the budget and tasks out through 2010/2011 to identify and fund the completion of multi year tasks and to identify any new tasks that the MPO would be doing. Listed below are some of the new tasks that we identified last year or recommendations that staff would like to address over the next two years:

- The transit study for Cape Coral in FY 2010/2011 that was identified during last year's discussion on this.
- Remove the transit LOS item and funding as this has changed from a state planning requirement to an individual MPO's decision whether to do it or not.
- Staff would like to collapse some of the tasks together to reduce the duplication (example – two tasks for the LRTP that could be reduced to one).
- Staff would like to add 2010 base year data collection task to address the next model update more efficiently than we have experienced during this LRTP update.
- The addition of Charlotte MPO coordination items.
- Further define continuing tasks if the Transit Authority.
- Data collection activities that include collecting truck counts on the major roadways.

Other tasks will be updated to bring those tasks through completion (such as the LRTP update) but staff is also looking for input from the Committee's on any additional tasks that they think we should be considering before we start the development of the document.

DISCUSSION ABOUT THE CAC MEMBERS ATTENDANCE AND THE LETTERS THAT WERE SENT OUT LAST MONTH

Discussion Item:

At the last CAC meeting there was a discussion about the attendance at the meetings and vacancies. The end result was a letter was sent out to the members that had missed three meetings in a row (consistent with the bylaws). There have been some extenuating circumstances raised by a member in regards to the 1:00pm meeting that was changed where several members ended up coming after the meeting was over and the joint meetings (TAC/CAC meeting last month and the TAC/CAC/Bike/Ped meeting in July) we have had recently. Staff has added this item to the agenda to discuss whether the Committee wants to revise the bylaws (as was mentioned at the last meeting) or if the Committee wants to provide any further direction regarding the vacancies or continually absent members.