

**METROPOLITAN PLANNING ORGANIZATION BOARD  
EXECUTIVE COMMITTEE**

**11 a.m., Wednesday, December 7, 2011**  
Southwest Florida Regional Planning Council  
1926 Victoria Avenue  
Fort Myers, Florida 33901



**AGENDA**

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**Call to Order**

**Roll Call**

**Approval of Minutes**

1. [Approval of Minutes from the November 15<sup>th</sup> Executive Committee Meeting](#)

**New Business**

2. Public Comments on New Business Items
3. \*[Update on the Lease Agreement with the City of Cape Coral](#) (Don Scott)
4. \*[Review and Approve the Policies and Procedures Document](#) (Don Scott)
5. \*[Review and Approve the MPO Director Contract](#) (Don Scott)
6. \*[Review and Approval of the Request for Proposal for Audit Services](#) (Don Scott)
7. \*[Review and Comment on Language Revisions to the Staff Services Agreement with the RPC as Board gave Direction for MPO Designated Employees to Work during the RPC Furlough Days in December](#) (Don Scott)
8. +MPO Staff Update on Administrative Issues (Don Scott)

**Other Business**

9. Public Comments on Items Not on the Agenda
10. Announcements
11. Topics for next meeting
12. Information and Distribution Items

**Adjournment**

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\* Action Items    + May Require Action    ^Requires a Public Hearing and a Roll Call Vote

All meetings of the Lee County Metropolitan Planning Organization (MPO) are open to the public. In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting should contact Ms. Meghan Marion at the Lee MPO 48 hours prior to the meeting by calling (239) 338-2550 x 219; if you are hearing or speech impaired call (800) 955-8770 Voice / (800) 955-8771 TDD. Or, e-mail [mmarion@swfrpc.org](mailto:mmarion@swfrpc.org).

The MPO's planning process is conducted in accordance with Title VI of the Civil Rights Act of 1964 and related statutes. Any person or beneficiary who believes he has been discriminated against because of race, color, religion, sex, age, national origin, disability, or familial status may file a complaint with the Florida Department of Transportation District One Title VI Coordinator Robin Parrish at (863) 519-2675 or by writing her at P.O. Box 1249, Bartow, Florida 33831.